

APPLICATION PROCEDURE

1. Application Forms

The formal Application Forms along with other formal requirements should be sent to the Chair of the Membership Committee **within the year prior to the voting, via e-mail, before the end of July (or at least 8 months prior to the voting).**

You should fill in:

- Form I and the Newsletter Form for a “Training Organization”. Form I and Newsletter Form at *How to become a member > Guidelines > Application procedure* <http://bit.ly/1N0WBMI> To fill in Form I please go to FEPTO Minimal Training Standards (MTS). Minimal Training Standards <http://bit.ly/1N0WBMI>
- Form II for an “Accrediting Organization”. An Accrediting Organization is an organization usually accrediting the members of more than one Training Organizations in the country. Form II and Newsletter Form at *How to become a member > Guidelines > Application procedure* <http://bit.ly/1N0WBMI>

The Forms should be completed in English and sent to the Chair of the Membership Committee of FEPTO along with all other the documents and information required from your Organization.

If the official address for your Organization is different from your candidate FEPTO representative’s postal address, please provide this additional information.

Your application will be inquired by Membership Committee members and may further be discussed within the Council of FEPTO. You’ll be contacted by the Chair of the Membership Committee several times through the process.

2. Copies of Psychodrama Certificates

Training Organizations

Scanned copies of the certificates of at least 2 Main Senior Trainers, other Trainers and Invited Trainers, graduated by a FEPTO Training Organizations and of the 5 accredited Graduates from the applying Training Organization, should be sent to the Chair of the Membership Committee by e-mail.

Accrediting Organizations

Scanned copies of the Registration and of the Member List from the applying Accrediting Organization should be sent to the Chair of the Membership Committee by e-mail.

3. Recommendation Questionnaires

The application should include two written Recommendations Questionnaires from existing good standing FEPTO Members. One Recommendation Questionnaire should be from a Member of an Organization in the applicant's country. Preferably, the other Recommendation Questionnaire should be from the Member that assumes the Mentorship role from the start until voting and even after the voting if the Organization is not accepted in voting. Recommendation Questionnaires at *How to become a member > Guidelines > Application procedure* <http://bit.ly/1N0WBMI>

If the applicant is unable to submit the two recommendations a member of the FEPTO, from the Membership Committee or from a neighboring country will take responsibility to get to know the applicant. This may involve a visit to the Organization. The cost of such a visit would be sustained by the applicant. The visitor should be approved by the Council of FEPTO.

4. Application Fee

The applying organization should pay the application fee. For this, the applying Organization should get in touch with the Treasurer of FEPTO, before or during the presentation year in the Annual Meeting.

Necessary Address:

Treasurer: Chantal HANQUET
treasurer@fepto.com
hanquetchantal@gmail.com