



FEPTO - FEDERATION of EUROPEAN PSYCHODRAMA TRAINING ORGANISATIONS

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SCHOLARSHIP ATTRIBUTION GUIDELINES

As you know, each year FEPTO provides scholarships for the Annual Meeting (AM) and for the FEPTO Conference (FC). Sometimes people wonder what the procedure is. We have kept it simple and are presenting it here.

WHO CAN APPLY?

FOR THE ANNUAL MEETING, ONE SCHOLARSHIP PER INSTITUTE is available (i.e. scholarships are not granted to individuals, nor to founding members, only to institutes). May apply for that scholarship all institutes (members of FEPTO) from countries such as Bulgaria, Croatia*, Estonia*, FYROM (Former Yugoslav Republic of Macedonia), Greece*, Hungary, Latvia*, Lithuania*, Poland, Portugal*, Rumania, Russia, Serbia and Turkey.

Since one scholarship only is granted per institute, if a second person were to need another scholarship in order to represent the same institute, both applicants would have to discuss it and to come together to an agreement.

FOR THE FEPTO CONFERENCE, ONE SCHOLARSHIP PER PERSON is

available for participants coming from countries such as Bulgaria, Croatia*, Estonia*, FYROM (Former Yugoslav Republic of Macedonia), Greece*, Hungary, Latvia*, Lithuania*, Poland, Portugal*, Rumania, Russia, Serbia and Turkey. No matter which institute from FEPTO they are coming from, nor how many people are coming from the same institute.

HOW MUCH IS A SCHOLARSHIP?

FEPTO policy is to offer scholarships, based on the early bird fees, not exceeding 10% of the total amount of participants (fees) registered. This is based on the (almost) monthly report of FEPTO Treasurer or The Local organizing Committee (LOC).

If the applicant does not register within the early bird deadline, FEPTO still provide the scholarship based on the early bird fee; what is left of the regular fee then remains to be paid by the participant. A full scholarship represents 2/3 of the early bird registration fee. This amount is covered by FEPTO. The applicant needs to pay the third left.

Institutes representatives (for the AM) and participants (for FC) coming from these countries (with an) get half a scholarship



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HOW TO APPLY FOR A SCHOLARSHIP?

The Development Committee is in charge of the process of attribution of the scholarships.

It is a four-step rather simple procedure, based on the following rule: *first come, first served.*

1. The applicant – whether (s)he be representing an institute (for AM) or coming as an individual (for FC) need to fill out the application form and send it to the Chair of Development Committee development@fepto.com
2. The Development Committee will respond by a first email
 - Either granting the tentative scholarship
 - Or putting the applicant on the waiting list (see further down)
3. In order to avoid that some scholarships be provided to people not showing up (which already happened in the past), we ask the applicant to confirm participation by sending, *at the latest three weeks after scholarship has been tentatively granted*, copies of:
 - The airplane ticket confirmation
 - The registrationIf this is not done the scholarship will go to someone else.
4. Upon reception of these elements of confirmation, a mail is sent finalizing the granting of the scholarship.

AS FOR THE WAITING LIST: as soon as other scholarships are available, provided a sufficient number of participants have newly registered, we inform the applicants, and, send the first emails of tentative confirmation.

We hope this clarifies to each and all of you the scholarships attribution process. If any question were to remain, don't hesitate to ask me

Looking forward to possibly meeting with you in one of FEPTO activities!

Fred Dorn

Chair of Development Committee

development@fepto.com

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