



FEPTO – FEDERATION of EUROPEAN PSYCHODRAMA TRAINING ORGANISATIONS

EXECUTIVE BOARD

PRESIDENT

Johannes KRALL
Universitatstr. 65-67
A - 9020 KLAGENFURT, Austria
Tel: +43 463 2700 1244
president@fepto.com
hannes.krall@auu.at

VICE PRESIDENT, COMMUNICATION COMMITTEE

Milena MUTAFCHIEVA
21 Montevideo Str.
1618 SOFIA, Bulgaria
Tel: +359 2 8110401
vicepresident@fepto.com

SECRETARY

Stefan FLEGELSKAMP
Heckenbergstr.34,
53902 BAD MÜNSTEREIFEL, Germany
Tel: +49 151 566 51 032
secretary@fepto.com
s-flegelskamp@t-online.de

TREASURER

Chantal NÈVE-HANQUET
Rue du Rivage, 20
B - 5100 DAVE, Belgium
Tel: +32 814 01874
Fax: +32 814 02301
hanquetchantal@gmail.com

CHAIRS of COMMITTEES

TRAINING COMMITTEE

Reijo KAUPPILA
Aleksis Kiven katu 4-8 B 42
FI 00500 HELSINKI, Finland
Tel: +358 44 599 33 77
training@fepto.com
reijo.kauppila@muutosvalmennus.fi

DEVELOPMENT COMMITTEE NETWORK COMMITTEE

Fred Dorn
development@fepto.com
fred_dorn@magicvillage.de

MEMBERSHIP COMMITTEE

Celia SCANLAN
8 Douglas Drive East
HELENSBURGH, G84 9BG
Scotland, UK
Tel: +44 787 323 24 47
membership@gepto.com
c.drama1@talktalk.net

ANNUAL MEETING COMMITTEE

Nikos TAKIS
niktakis@gmail.com
annualmeeting@fepto.com

RESEARCH COMMITTEE

Krzysztof CIEPLIŃSKI
Tel: +48 814453449
Tel: +48 501779204
cieplin@kul.pl

ETHICS COMMITTEE INTERNATIONAL AFFAIRS

Judith TESZÁRY
Norrbackagatan 43. 3tr
113 34 STOCKHOLM, Sweden
Tel: +46 739 429948 SW
Tel: +36 30592 3534 Hu
jteszary@gmail.com

SCHOLARSHIP ATTRIBUTION GUIDELINES

As you know, each year FEPTO provides scholarships for the Annual Meeting (AM) and for the FEPTO Conference (FC). Sometimes people wonder what the procedure is. We have kept it simple and are presenting it here.

WHO CAN APPLY?

FOR THE ANNUAL MEETING, ONE SCHOLARSHIP PER INSTITUTE is available (i.e. scholarships are not granted to individuals, nor to founding members, only to institutes). May apply for that scholarship all institutes (members of FEPTO) from countries such as Bulgaria, Croatia, Estonia*, FYROM (Former Yugoslav Republic of Macedonia), Greece*, Hungary, Latvia*, Lithuania*, Poland, Portugal*, Rumania, Russia, Serbia and Turkey.*

Since one scholarship only is granted per institute, if a second person were to need another scholarship in order to represent the same institute, both applicants would have to discuss it and to come together to an agreement.

FOR THE FEPTO CONFERENCE, ONE SCHOLARSHIP PER PERSON is available for participants coming from countries such as Bulgaria, Croatia, Estonia*, FYROM (Former Yugoslav Republic of Macedonia), Greece*, Hungary, Latvia*, Lithuania*, Poland, Portugal*, Rumania, Russia, Serbia and Turkey. No matter which institute from FEPTO they are coming from, nor how many people are coming from the same institute.*

HOW MUCH IS A SCHOLARSHIP?

FEPTO policy is to offer scholarships, based on the early bird fees, not exceeding 10% of the total amount of participants (fees) registered. This is based on the (almost) monthly report of FEPTO Treasurer or the Local organizing Committee (LOC).

If the applicant does not register within the early bird deadline, FEPTO still provide the scholarship based on the early bird fee; what is left of the regular fee then remains to be paid by the participant.

A full scholarship represents 2/3 of the early bird registration fee. This amount is covered by FEPTO. The applicant needs to pay the third left.

** Institutes representatives (for the AM) and participants (for FC) coming from these countries (with an*) get half a scholarship, which means that 1/3 of the early bird registration fee is paid by FEPTO and 2/3 by the applicant.*



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Nikos TAKIS
niktakis@gmail.com
annualmeeting@fepto.com

RESEARCH COMMITTEE

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Tel: +48 501779204
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Judith TESZÁRY
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HOW TO APPLY FOR A SCHOLARSHIP?

The Development Committee is in charge of the process of attribution of the scholarships. It is a four-step rather simple procedure, based on the following rule: *first come, first served*.

1. The applicant – whether (s)he be representing an institute (for AM) or coming as an individual (for FC) need to fill out the application form and send it to the Chair of Development Committee development@fepto.com
2. The Development Committee will respond by a first email
 - either granting the tentative scholarship
 - or putting the applicant on the waiting list (see further down)
3. In order to avoid that some scholarships be provided to people not showing up (which already happened in the past), we ask the applicant to confirm participation by sending, *at the latest three weeks after scholarship has been tentatively granted*, copies of:
 - the airplane ticket confirmation
 - the registration

If this is not done the scholarship will go to someone else.

4. Upon reception of these elements of confirmation, a mail is sent finalizing the granting of the scholarship.

AS FOR THE WAITING LIST: as soon as other scholarships are available, provided a sufficient number of participants have newly registered, we inform the applicants, and, send the first emails of tentative confirmation.

We hope this clarifies to each and all of you the scholarships attribution process.

If any question were to remain, don't hesitate to ask me

Looking forward to possibly meeting with you in one of FEPTO activities!

Fred Dorn

Chair of Development Committee

development@fepto.com

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