FEPTO Guidelines for Partnership in a Project

FEPTO is asked to be a partner in different projects. Council has created guidelines, which will help project groups to ask FEPTO to be a partner, and to clarify possible roles of FEPTO in a project. In these guidelines, there are general criteria of possible projects, and requirements for contents and application procedure.

Projects can request partnership of FEPTO by submitting a written request to the Council. There is an example of application on FEPTO webpages (fepto.com). Requests have to be presented early enough to FEPTO council.

Any projects can request a partnership, for example projects by network groups, groups of FEPTO members, etc. Project should be in more than one country where there are FEPTO members, and there are some FEPTO member institutes or accredited organisations participating in the project (preferably more than one institute in one country).

1. General criteria of project
   - Psychodrama (including psychodrama, sociodrama, sociometry and group psychotherapy) is in a central or remarkable role in the project as a process or method OR
   - Development of research of psychodrama and its effectiveness or other focus of research is in a central or remarkable role in the project.

   The project:
   - Enhances psychodrama in at least one of its field of application OR
   - Is connected to developing theory and/or use of psychodrama OR
   - Increases academic competencies connected to psychodrama

2. Project application related criteria
   - The following contents have to be in a written application to FEPTO Council. Requests have to be presented early enough to FEPTO council (about 4-6 months before deadline of application of the project).
   - Detailed description of the project – subject, goals, methods, target groups, expected results, etc.
   - Duration of the project
   - Grantor(s)
   - List of invited participants with short annotations
   - The roles and level of inclusion requested from FEPTO: References, Specialists, Trainers etc.
   - Expected budget, which specified parts in which financial support from FEPTO is requested
   - Expected time frame for FEPTO activities
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- Participation of FEPTO members in conferences, seminars and other activities connected to the project

Some remarks about financial support by FEPTO:

- FEPTO has very limited financial resources.
- In case of financial support, funds are only given to specified actions defined in the contract and budget. No general costs will be supported.
- In case of financial support, the beneficiaries are obliged to produce detailed documentation of all the costs supported by FEPTO.
- FEPTO will be financially responsible for any project only up to that amount for the defined purposes which are described and agreed in the written contract. FEPTO will not be financially responsible for any other costs.

A written contract will be made of partnership. As a partner, FEPTO’s logo has to be included in dissemination, publications and articles related to the project. The project coordinator informs FEPTO Council regularly of the project.

A project must request support in writing to FEPTO, and FEPTO must explicitly accept the project by a written contract. Failure of FEPTO to reply to the request for support will not be deemed as an acceptance of the request for support of the project.

Please, contact president or vice-president, for further information on partnerships.